

PMI® Authorized PMP® Exam Prep



Corporate Education Group
Learning That Powers Performance



Master Project Management Skills and Prepare for PMP® Certification Success

WHETHER YOU'RE EXPLORING a career in project management or already familiar with its responsibilities, this course is your gateway to mastering essential skills and advancing your professional journey.

Your ability as a project manager to demonstrate best practices in project management —both on the job and through professional certification—is becoming the standard to compete in today's fast-paced and highly technical workplace.

In this course, you will apply the generally recognized practices of project management acknowledged by the Project Management Institute (PMI) to successfully manage projects.

Project managers who have proven skills and experience can find exciting, high-visibility opportunities in a wide range of fields. This course is specifically designed to provide you with the proven, practical body of project management knowledge and skills that you need to demonstrate project management mastery on the job. Additionally, this course can be a significant part of your preparation for the Project Management Professional (PMP)® Certification Exam. The skills and knowledge you gain in this course will help you avoid making costly mistakes and increase your competitive edge in the project management profession.

Course Information

Schedule

This intensive exam prep workshop consists of two 1-day in-person classroom sessions and Six 4-hour live virtual sessions for a total of 40 hours.

Classroom/In-person

Wednesday and Thursday

February 26 and 27, 2025, 8:00 am-5:00 pm (EST)

Live Virtual

Tuesdays and Thursdays, 12:00 pm-4:00 pm (EST)

March 4 and 6

March 11 and 13

March 18 and 20

Location

Lavallee Systems
39 Union Ave., 2nd Floor
Sudbury, MA 01776

[Link to Google Map](#)

NOTE: This location is not wheelchair accessible.

Course Fee

\$2,045.00, includes snacks and lunch

Registration

Email your name, company name and email address to:

learn@pro-ne.org

Target Audience

This course is designed for individuals who have on-the-job project management experience regardless of whether their formal job role is project manager, who are not certified professionals, and who might or might not have received formal project management training.

Course Materials

Along with access to the course, participants will receive:

- Digital copy of the participant guide
- Project manager checklist
- Spotlight videos
- Course exercise/activity files
- Self-knowledge checks
- Access to practice exams (1,200 question bank).

Course Objectives

- Develop professionally by increasing your project management skills.
- Apply a formalized and standards-based approach to project management.
- Obtain the knowledge and education credits needed to apply for the Project Management Professional (PMP) certification.



Course Outline

Lesson 1: Business Environment

- Foundation
- Strategic Alignment
- Project Benefits and Value
 - Evaluate and Deliver Project Benefits and Value
 - Execute Project with Urgency Required to Deliver Business Value
- Organizational Culture and Change Management
 - Support Organizational Change
- Project Governance
 - Establish Project Governance Structure
- Project Compliance
 - Plan and Manage Project Compliance

Lesson 2: Start the Project

- Identify and Engage Stakeholders
 - Collaborate with Stakeholders
 - Engage Stakeholders
 - Manage Communications
- Team Formation
 - Empower Team Members and Stakeholders
 - Ensure Knowledge Transfer for Project Continuity
 - Engage and Support Virtual Teams
- Build Shared Understanding
 - Lead a Team
 - Negotiate Project Agreements
 - Build Shared Understanding
 - Define Team Ground Rules
- Decide Project Approach/Methodology

Lesson 3: Plan the Project

- Planning Projects
- Scope
 - Plan and Manage Scope
 - Plan and Manage Project/Phase Closure or Transition
- Schedule
 - Plan and Manage Schedule
- Resources
 - Build a Team
 - Plan and Manage Procurement (Resources)
- Budget

- Plan and Manage Budget and Resources
 - Risks
- Assess and Manage Risks
 - Quality
- Plan and Manage Quality of Deliverables
 - Integrate Plans
 - Integrate Project Planning Activities
 - Manage Project Changes

Lesson 4: Lead the Project Team

- Craft Your Leadership Style
 - Lead a Project Team
 - Engage and Support Virtual Teams
- Create a Collaborative Project Team Environment
- Empower the Team
- Support Team Member Performance
 - Support Team Performance
 - Promote Team Performance Through the Application of Emotional Intelligence
- Communicate and Collaborate with Stakeholders
 - Manage Communications
 - Collaborate with Stakeholders
- Train Team Members and Stakeholders
- Manage Conflict

Lesson 5: Support Project Team Performance

- Implement Ongoing Improvements
 - Continuous Improvement
- Support Performance
- Evaluate Project Progress
- Manage Issues and Impediments
- Manage Changes

Lesson 6: Close the Project/Phase

- Project/Phase Closure
- Benefits Realization
- Knowledge Transfer

PROFESSIONAL SUMMARY

Frank Saladis



Frank Saladis, trainer and consultant for Corporate Education Group (CEG), brings over 35 years of experience in IT, telecom, oil and gas, and project management training. He began his career at AT&T and Cisco Systems, leading large telecommunications and IT projects.

A recognized leader in project management, Frank advocates for leadership, people skills, integrity, and continuous learning.

As a trainer, Frank has worked with organizations like Baker Hughes and Flowserve, delivering project management programs and conducting needs analyses to address skill gaps. He has consulted for Fortune 500 companies, contributing to strategy development for enterprise-wide project management initiatives.

An internationally acclaimed keynote speaker, author, and instructor, Frank is a certified Project Management Professional (PMP®) and a graduate of the PMI Leadership Institute Master's class. He has served in several PMI leadership roles, including chairing the Education and Training SIG and leading the Assembly of Chapter Presidents. In 2013, he received the PMI Fellow Award. Frank holds a bachelor's degree in business management from the College of Staten Island and a master's certificate in commercial project management from George Washington University.

COMPANY SUMMARY

About CEG

Corporate Education Group is a premier provider of talent development solutions. CEG has collaborated with clients to unlock business value by delivering talent strategies and development solutions that align with targeted business goals to make your workforce exceptional. From assessments to advisory consulting, program design, coaching, training delivery and measurement, we identify the right solutions to unlock business value. Our mission is to enable clients of any size, in any industry, to cultivate exceptional leaders and develop a skilled and resilient workforce to advance a culture of engagement, accomplishment, inclusion, and trust.

Through our strategic alliance with Duke Continuing Studies, we offer premiere certificate programs backed by a renowned higher-education institution. Our practice focus is in Management and Leadership, Diversity, Equity and Inclusion, Project Management, Business Analysis, Agile and Scrum, and Lean Six Sigma, and our solutions are delivered in onsite, classroom, virtual, on-demand and blended settings. CEG is an Authorized Training Partner for PMI®, an IIBA® Endorsed Education Provider, and an approved Channel Partner with the Blanchard Partner Network. For more information please go to www.corpedgroup.com.



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